

# **UAMCC Meeting Minutes**

May 14, 2015

## **I. Call to order**

Nichole Anglin called to order the regular meeting of the UAMCC at 11:06 AM Eastern on May 14, 2015.

## **II. Roll call**

Nichole Anglin conducted a roll call. The following persons were present: Ron Musgraves, Doug Rucker, Chris Apple, Tony Shelton, Igor Zaric, George Clarke, Andrew Snyder, and Paul Schneider. Nichole Anglin and LeiLani Chostner were also in attendance.

## **III. Approval of minutes from last meeting**

- a) Minutes from April 9, 2015: Motion made by Doug Rucker Second by: Andrew Snyder **Approved:**  
Unanimous

## **IV. Reports**

- 1) Director's Report:
  - a) Website updates done
    - i) Updated and added events to [www.uamccevents.com](http://www.uamccevents.com)
    - ii) Forum and website updates done
    - iii) Updated the committees page on website
    - iv) Newsletters added to webpage
  - b) Communications
    - i) Thank you notes to new and renewing members
    - ii) 90 day notice letter mailed
    - iii) 30 day invoices
    - iv) 10 day renewal notice
    - v) Upcoming events emails
    - vi) Daily check in posts
    - vii) Atlantic City Emails
    - viii) Prospects email
    - ix) Postcards: 1149
    - x) Newsletters: 801
    - xi) Member Packs: 11
    - xii) Hats: 20
    - xiii) Name Badges: 13
    - xiv) Sticker Orders: 6
- 2) Membership Report
  - a) New Members
    - i) Contributing: 8
    - ii) Associate:
  - b) Renewing
    - i) This month: 18
      - (1) 12 processed
      - (2) 6 needs payment
    - ii) Next month: 14
      - (1) No payment info: 3
  - c) Totals

- i) 400 Contributing Members
  - ii) 54 Associate
  - iii) 1 Transition Team
  - iv) 455 Total Members
- 3) Financial report:
- a) Regions Operating: \$4,911.30
  - b) Regions Education Fund: \$2,297.45
  - c) Regions Payroll: \$433.70
  - d) PayPal: \$8.80
  - e) Total: \$7,651.25
- 4) Committee Meetings
- a) Oversight Committee: 05/12/2015
  - b) Newsletter Committee: 04/22/2015, 05/06/2015, 05/13/2015
  - c) Blogging Committee: 04/15/2015, 04/29/2015, and 05/13/2015
  - d) Window Cleaning Committee: 03/05/2015
  - e) Convention Committee: 04/14/2015 and 04/16/2015
  - f) Environmental Committee: 05/12/2015

## V. Discussions

- a) Environmental Committee update: Planning on finding avenues to reach people who are decision makers about drought policies and concerns. We will send them postcards and brochures that let them know about our training and effectiveness on cleaning. California will be the first with 2 mail and 1 email campaign at minimum. Will report cost of campaign at next meeting.

Previous Environmental Meeting minutes will be presented at the June BOD Meeting for approval.

- b) Beginning at the June BOD Meeting financial reports will be read from prior ending month.
- c) BOD Training: Committee schedule. Emailed link to BOD members.
- d) Industry Corporation Members: No report. Paul Schneider will work on and report back.
- e) Safety Committee: Ray Burke has prepared BMP for Safety. Committee Goals: Will prepare video modules, brochures, and a resource page for members about safety.
- f) Convention Committee: Andrew Snyder will check that all Atlantic City photos were forwarded and put in the UAMCC Photobucket account.
- g) Pillars of Education Committee: Paul Kassander to report at next BOD Meeting.
- h) The UAMCC BOD will have a face to face meeting at the Milwaukee event.
- i) KEC Bulletin has a rough draft made. LeiLani and Paul Schneider will work together on this.
- j) Certifications are back underway. We are going to open testing to membership. Must be able to harvest data before doing so. Will be completed by June BOD Meeting.
- k) Motion: Doug Rucker will succeed Ron Musgraves as President on May 21, 2015. Motion made by Andrew Snyder. Tony Shelton second. No discussion requested. Vote: Unanimous. Motion carried.

## VI. Adjournment

Nichole Anglin adjourned the meeting at 11:59 AM Eastern . Tony Shelton made motion, Andrew Snyder second.